



PINELLAS PARK WATER MANAGEMENT DISTRICT
6460 35TH STREET N.
PINELLAS PARK, FL 33781-6221

A G E N D A

REGULAR AUTHORITY MEETING #6
Fiscal Year 2017/2018

September 20, 2018
5:30 P.M.

Members of the public will have an opportunity to make public comment on each agenda item during the time that agenda item is considered.

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF AGENDA

IV. APPROVAL OF MINUTES

A. Regular Authority Meeting #5 held on July 19, 2018

POSSIBLE MOTION - (APPROVE/DENY) THE MINUTES OF THE REGULAR BOARD MEETING #5 HELD ON JULY 19, 2018.

V. NEW BUSINESS

A. Amendment No. 6 to the Agreement for Professional Services with CDM Smith, Inc.

POSSIBLE MOTION - (APPROVE/DENY) AUTHORIZATION FOR THE EXECUTIVE DIRECTOR TO SIGN AMENDMENT NO. 6 TO THE AGREEMENT FOR PROFESSIONAL SERVICES WITH CDM SMITH INC. FOR AN ADDITIONAL THREE YEARS FROM OCTOBER 1, 2018 THRU SEPTEMBER 30, 2021.

VI. ITEMS OF BUSINESS

A. PROJECTS.

i. Channel 1AW (11/17/2015) – Renewal from 58th Street to CH 1 (14-07)

POSSIBLE MOTION - (APPROVE/DENY) CHANGE ORDER #1 A DECREASE IN THE ORIGINAL CONTRACT AMOUNT OF \$193,449.09 FOR A TOTAL ADJUSTED CONTRACT OF \$2,340,750.91 AND FINAL PAYMENT IN THE AMOUNT OF \$126,710.00 TO KEYSTONE EXCAVATORS INC.

- ii. Channel 1B5 (01/19/2017) – Panel Replacement (17-01)
- iii. Channel 1C (09/18/2014) – Renewal from 98th Ave. to Confluence of CH 1 (10-08)
- iv. Channel 4 (01/15/2015) – Panel Replacement (10-19)
- v. District’s Modernization Program (01/21/2016)
- vi. Channel 1 (11/16/2017) – Panel Replacement at 66th Street (18-01)
- vii. Channel 1A2 (11/16/2017) – Repair at 49th Street (14-04)

B. ADMINISTRATION.

- i. Finance
 - 1. Finance Statement – August 2018

POSSIBLE MOTION - (APPROVE/DENY) FINANCIAL STATEMENT FOR AUGUST 2018 AS ON FILE IN THE DISTRICT OFFICE.

- 2. Investment Summary – September 2018

POSSIBLE MOTION - (APPROVE/DENY) INVESTMENT SUMMARY FOR SEPTEMBER 2018.

- ii. Executive Director Comments
 - 1. Hurricane Irma - FEMA Reimbursement
 - 2. Meeting Dates for FY18/19
 - 3. Davis Field Neighborhood Watch Meeting
 - 4. Emergency Repairs

- iii. Legal Counsel Comments

C. MISCELLANEOUS. The next Regular Authority Meeting will be held on Thursday, November 15, 2018 at 5:30 p.m.

VII. PUBLIC COMMENTS

VIII. BOARD MEMBER COMMENTS

IX. ADJOURNMENT

POSSIBLE MOTION - I MOVE WE ADJOURN THE PINELLAS PARK WATER MANAGEMENT DISTRICT BOARD MEETING #6

Pursuant to Section 286.0105, Florida Statutes, any person desiring to appeal any action taken by the District at this meeting will need a record of the proceedings, and for such purpose may be required to ensure that a verbatim record of the proceedings is made, which includes the testimony and evidence upon which the appeal is to be based.

Any person with a disability who needs any accommodation to participate in this proceeding is entitled to assistance at no cost. Please contact the office of the District in writing at 6460 35th Street, Pinellas Park, FL 33781 or by phone at (727) 528-8022 at least two business days prior to the meeting to advise what assistance is needed.

**PINELLAS PARK WATER MANAGEMENT DISTRICT
6460 35TH STREET N.
PINELLAS PARK, FL 33781-6221
(727) 528-8022**

**July 19, 2018
Regular Authority Meeting # 5
MINUTES**

IN ATTENDANCE

Jennifer Cowan, District Attorney
Randal A. Roberts, Executive Director
Karen Lowe, District Engineer
Jason Ressler, CDM Smith
Mitch Chiavaroli, McKim & Creed
Nick Charnas, Applied Sciences
Elie Araj, Applied Sciences
Dave Cook, PPWMD
Lisa Atkinson, PPWMD
Melanie Stegall, Public Risk Insurance Agency
Michael Silcott, Resident
Carol Silcott, Resident
Aaron Petersen, City of Pinellas Park

I. Chairman Charles Tingler called to order the Regular Authority Meeting #5 for July 19, 2018 at 5:30 P.M.

II. ROLL CALL

Mr. Taylor - Present
Mr. Farrell - Present
Mr. Tingler – Present

Randal A. Roberts, Executive Director, announced that members of the public will have an opportunity to make public comments on each agenda item during the time the agenda item is considered. Then at the end of the meeting if they have anything that is not on the agenda, they are welcome to speak.

III. AGENDA

Randal A. Roberts, Executive Director, stated there are no changes to the agenda.

IV. MINUTES

Mr. Farrell made a motion to approve the minutes of the Regular Authority Meeting #4 held on May 17, 2018. Second was made by Mr. Taylor.

No discussion. Roll Call:

Voting Aye: Mr. Taylor, Mr. Farrell and Mr. Tingler

MOTION APPROVED

V. ITEMS OF BUSINESS

A. NEW BUSINESS

Randal A. Roberts, Executive Director, stated there is new business.

a. Health Insurance Renewal – Public Risk Insurance Agency (Melanie Stegall)

Melanie Stegall explained the changes for the renewal of the Health Benefits for the period of August 1, 2018 thru July 31, 2018. Randal A. Roberts, Executive Director, recommended the renewal of United Healthcare Choice Plan AU-YP/RX311 and all other Health Coverages presented by Melanie Stegall, Public Risk Insurance Agency.

Mr. Farrell made a motion to renew United Healthcare Choice Plan AU-YP/RX311 and all other Health Coverages as presented by Melanie Stegall and recommended by the Executive Director for 2018-2019. Second was made by Mr. Taylor.

No discussion. Roll Call:

Voting Aye: Mr. Taylor, Mr. Farrell and Mr. Tingler

MOTION APPROVED

b. Merrill Ingress/Egress Agreement - Randal A. Roberts, Executive Director, stated that five years ago on December 2, 2013 Mr. Merrill requested access to Channel 1ANS for maintenance on his property. The address is 8899 53rd Way. The document had a 5-year renewal period and has been reviewed by Jennifer Cowan.

Mr. Farrell made a motion to renew an agreement with James and Marjorie Merrill 8899 53rd Way North, Pinellas Park, Florida 33782 for the period December 3, 2018 through December 2, 2023, to allow access to Channel 1A2.

Voting Aye: Mr. Taylor, Mr. Farrell and Mr. Tingler

MOTION APPROVED

B. PROJECTS

11-17-2015

CHANNEL 1AW – RENEWAL FROM 58TH STREET TO CH 1 (14-07)

Randal A. Roberts, Executive Director, stated that west of 58th Street there is approximately 250 feet of work left to do on the south bank, but the weather has not been cooperating; however, work is continuing.

01-19-2017

CHANNEL 1B5 – PANEL REPLACEMENT (17-01)

Randal A. Roberts, Executive Director, stated CDM Smith is working on the necessary easements for the project. Nick Charnas stated that permits for the project have been issued and the design of the project should be completed by October.

09-18-14

CHANNEL 1C – RENEWAL FROM 98TH AVE. TO CONFLUENCE OF CH 1 (10-08)

Randal A. Roberts, Executive Director, stated that the easement issue with Duke Energy had been resolved and the easements have been sent to the District. The District will work to have the easements signed so Duke Energy can start on the electrical work at the site.

01-15-2015

CHANNEL 4 - PANEL REPLACEMENT (10-19)

Randal A. Roberts, Executive Director, stated this project is still on hold. Mr. Roberts stated that a meeting had taken place with a company that does polymer injections. He stated that injecting the expanding polymer would be a temporary fix for the panels to extend the life. A line item for this project had been added to the FY19 budget and the panel repair would take place to the west of 66th street.

11-16-2017

CHANNEL 1 – PANEL REPLACEMENT AT 66TH STREET (18-01)

Randal A. Roberts, Executive Director, stated Nick Charnas would give an update on this project. Nick Charnas stated that geotechnical investigation and survey have been completed at the site. Applied Sciences is evaluating alternatives, primarily focused on construction of a sheet pile wall on the south side of the channel. Input related to maintenance access will be required in the evaluation. It was also noticed that diagonal cracking was appearing on the north side of the channel indicating that both sides of the channel may need repair.

11-16-2017

CHANNEL 1A2 – REPAIR AT 49TH STREET (14-04)

Randal A. Roberts, Executive Director, stated that this project is undergoing an alternative analysis as the District would like to have some of the channel be converted to box culverts. Nick Charnas stated that Applied Sciences will be scheduling a Cooperative Funding meeting with SWFWMD

to maybe get SWFWMD Cooperative Funding for this project. They could pay for 50% of the parts of the project related to water quality.

FINANCE

a) Financial Statement – June 2018

Mr. Farrell made a motion to accept the Financial Statement for June 2018 as presented and on file in the District Office. Second was made by Mr. Taylor.

No discussion. Roll Call:

Voting Aye: Mr. Taylor, Mr. Farrell and Mr. Tingler

MOTION APPROVED

b) Investment Summary – July 2018

Mr. Farrell made a motion to accept the Investment Summary for July 2018 as presented and on file in the District Office. Second was made by Mr. Taylor.

No discussion. Roll Call:

Voting Aye: Mr. Taylor, Mr. Farrell and Mr. Tingler

MOTION APPROVED

EXECUTIVE DIRECTOR COMMENTS

1. Hurricane Irma - Randal A. Roberts, Executive Director, thanked David Cook and Jason Ressler for their assistance on gathering all the information needed for submission to FEMA for reimbursement; the District should be receiving a total reimbursement of over \$67,000. Jason Ressler stated he spoke with the contact with FEMA this week and was told that the District was through the last hoop with the FEMA part of the process and the reimbursement submission is now being sent to the State of Florida and then the District will be issued its check.
2. Draft Budget – Randal A. Roberts, Executive Director stated:
 - A. The Property Appraiser sent estimated revenue and with property values going up the District should be receiving \$317,060 additional revenue for next year.
 - B. The cash forward is lower in the upcoming year because of the projects that have been completed.
 - C. Budget is reduced because there are no scheduled union negotiations this year, and efficiencies seen from CDM Smith.
 - D. County expenses and insurance have increased slightly.
 - E. There may be an increase of contract maintenance in the amount of \$10,000 for additional repairs.
 - F. The gasoline bill is lower than in previous year by purchasing from the City.
 - G. There is funding included for possibly putting hurricane shutters on the windows of District Office Building in case someone needs to be at the District office when a storm comes through.

- H. Channel 1B5 construction costs increased in budget, but when we receive final design we will have a better idea of that anticipated cost.
 - I. Channel 1C is a two-phase project: the first phase would be from Tingler Park to the north to 90th Avenue; and, the second phase would be 90th to 94th Avenue. The budgeted amounts for this project increased by 10%. By October we will have a better anticipated project cost.
 - J. Channel 1A2 cost will remain the same since box culverts will reduce the labor cost of the total project.
3. 5-year CIP program was shown on screen which indicated when projects are expected to be constructed over the next five years.
- A. There is \$100,000 in contingency per year for emergency repairs.
 - B. Equipment purchases – replacing an F150 in 2023.
4. Operation and Maintenance - Randal A. Roberts, Executive Director, stated this is roughly \$1.5 million and that covers all health insurance, employees' salaries, District engineer, and legal costs. If all projects were completed, the District would have \$3.5 million at the end of next FY.
5. Randal A. Roberts, Executive Director, addressed Karen Lowe regarding an announcement. Karen Lowe stated Jason Ressler will be new District Engineer moving forward.

LEGAL COUNSEL COMMENTS

Jennifer Cowan, District Attorney, provided a legislative update, which was sent to the District, but there were not many changes that effected the District. Jennifer stated that the FRS rates have gone up, and there are new requirements for projects that cost over a million dollars. There were some changes this past Legislative Session with public records and additional exemptions.

Randal A. Roberts also stated that Jennifer Cowan notified him about a month ago that there have been several public entities that have been sued for websites that do not comply with the American With Disabilities Act. The District has reviewed its website and is preemptively doing updates. The cost to revamp the new website is about \$2,200 and the website should be up and running by mid-August.

Randal A. Roberts, Executive Director, stated there is a program called a Direct Purchase Program with materials, which could be good for the District, although there are pros and cons. The program has been very successful for Pinellas County. This will be incorporated in District upcoming bid documents.

C. MISCELLANEOUS

- a. Randal A. Roberts, Executive Director, stated he will be out all next week.
- b. Randal A. Roberts, Executive Director, stated he had been in correspondence with the County to make the TRIM date before September 18. The first TRIM meeting will be Wednesday, September 12, with the hearing at 5:30 p.m. The final TRIM meeting will be right before the board meeting on September 20. The School Board is the only one you can't have a conflict with and they already had date picked out.

VI. PUBLIC COMMENTS

Mr. Silcott asked about \$5,000 in the budget to Channel 5. Karen Lowe clarified that line item is for hydrology. Hydrology means the actual watershed model. There is \$5,000 allocated for new development in the watershed model.

VII. BOARD MEMBER COMMENTS

No additional comments.

VIII. ADJOURNMENT

There was no further business to come before the Board and Mr. Farrell moved we adjourn Pinellas Park Water Management District Board Meeting #5. Second was made by Mr. Taylor.

Meeting was adjourned at 6:17 p.m.

THIS DOCUMENT IS CERTIFIED AS
APPROVED ON _____

Chairman

ATTEST: _____

Vice Chairman

DATE: _____

AMENDMENT NO. 6 TO
AGREEMENT FOR PROFESSIONAL SERVICES

This 6th Amendment to Agreement for Professional Services is made and entered into on the ____ day of _____, 2018 by and between the Pinellas Park Water Management District (“DISTRICT”) and CDM Smith Inc. (“ENGINEER”) (collectively, the “Parties”), and becomes a part of the original Agreement for Professional Services, dated January 11, 2007, as amended on August 16, 2007, September 17, 2009, September 20, 2012, February 6, 2014, and September 22, 2015.

The Parties, in and for consideration of the mutual covenants below and other good and valuable consideration agree as follows:

SECTION 1. This 6th Amendment to Agreement for Professional Services allows for the continuation of Professional Services and revises Section 3.4 of the Agreement as amended by Amendment No. 5, dated September 22, 2015 to be as follows:

3.4 The term of services for this AGREEMENT is for 3 years beginning on October 1, 2018 and terminating September 30, 2021, unless extended by Parties, or terminated or amended by some other action under this Agreement.

SECTION 2. The Estimate for Actual Direct Payroll Costs, attached to this Amendment replaces p. 2 of Exhibit A of the Original Agreement dated January 11, 2007.

SECTION 3. Except as provided above, nothing in the 6th Amendment to Agreement for Professional Services shall be construed as altering the Agreement, or the Agreement amendments and such agreement with amendments will remain in full force and effect.

SECTION 4. AUTHORITY TO EXECUTE. Each of the Parties covenants to the other party that it has lawful authority to enter into this 6th Amendment to Agreement for Professional Services, that the governing body of each of the Parties has approved this 6th Amendment to Agreement for Professional Services and that the

governing body of each of the Parties has authorized the execution of this 6th Amendment to Agreement for Professional Services in the manner set forth below.

The Parties have made and executed this 6th Amendment to Agreement for Professional Services on the date and year first above written.

ATTEST:

PINELLAS PARK WATER MANAGEMENT DISTRICT

Randal A. Roberts, Executive Director

WITNESS:

CDM SMITH INC.

Timothy J. Smith P.E., Principal

WITNESS:

EXHIBIT A

ESTIMATES FOR ACTUAL DIRECT PAYROLL COT (EXCLUDING OVERHEAD, FRINGE BENEFITS AND OPERATING MARGIN)

The estimates below represent current employee costs and categories. The ENGINEER anticipates these employees will be the primary employees participating in District Work Authorization (WAs). Other CDM Smith employees, not listed here, may also work on District WAs.

(Note: All rates are hourly rates).

Employee	Labor Class	Labor Category	Hourly Rate (\$)
Donna Crosby	ASAD5	Administrative Assistant	31.59
Maureen Goyette	FNCA8	Contract Administrator	47.24
Karen Lowe	ENEV7	Senior Engineer	53.24
Jason Ressler	ENWR4	Water Resources Engineer	35.94
Priscilla Sale	ENWR4	Water Resources Engineer	36.15
Carolina Restrepo	ENEV1	Environmental Engineer	25.33
Aamod Sonawane	ENEV8	Sr. Engineer/Associate	69.76
Timothy Smith	ENEV8	Client Services Leader/Principal	77.53

RECOMMENDED:

By: [Signature]
Engineer (Authorized
Signature)

Date: 9/6/18

Approved by Funding

ACCEPTED:

By: _____
Owner (Authorized Signature)

Date: _____

ACCEPTED:

By: [Signature] PPS.
Contractor (Authorized
Signature) Robert C. Fornwalt, Pres

Date: 9/7/2018

Date: _____

Change OrderNo. 01-Final

Date of

Effective

Issuance: September 7, 2018Date: September 7, 2018

Project: Channel 1AW Upgrade from 58 th Street North to Channel 1	Owner: Pinellas Park Water Management District	Owner's Contract No.: 14-07
Contract: Channel 1AW Upgrade from 58 th Street North to Channel 1		
Contractor: Keystone Excavators, Inc.		Engineer's Project No.: 02771-0022

The Contract Documents are modified as follows upon execution of this Change Order:

Description: Locate and remove existing cut off wall (\$6,824.56);
F&I five 10' log concrete walls at grade changes (\$20,560.95);
Adjust unit price bid quantities per final construction (\$-220,834.60)

Attachments: (List documents supporting change):

CHANGE IN CONTRACT PRICE:	CHANGE IN CONTRACT TIMES:
Original Contract Price: \$ <u>2,534,200.00</u>	Original Contract ☐ Work days ☒ Calendar days Substantial completion (days or date): <u>04/13/18</u> Ready for final payment (days or date): <u>04/27/18</u>
[Increase] [Decrease] from previously approved Change Orders \$ <u>0</u>	[Increase] [Decrease] from previously approved Change Orders Substantial completion (days): <u>0</u> Ready for final payment (days): <u>0</u>
Contract Price prior to this Change Order \$ <u>0</u>	Contract Times prior to this Change Order: Substantial completion (days or date): <u>04/13/18</u> Ready for final payment (days or date): <u>04/27/18</u>
[Increase] [Decrease] this Change Order: \$ <u>193,449.09</u>	[Increase] [Decrease] of this Change Order: Substantial completion (days or date): <u>146</u> Ready for final payment (days or date): <u>147</u>
Contract Price with this Change Order: \$ <u>2,340,750.91</u>	Contract Times with all approved Change Orders: Substantial completion (days or date): <u>09/06/18</u> Ready for final payment (days or date): <u>09/21/18</u>

Section I.

Project:	Channel 1 AW Upgrade from 58th Street N. to Channel 1
Bid #	
Contractor:	Keystone Excavators, Inc 371 Scarlet Blvd Oldsmar, FL 34677

Appl #	9 FINAL Retainage
Appl Date	9/7/2018
From	8/1/2018
To	8/30/2018

PO#

Change Order Summary			
1	2	3	4
CO #	Date Appvd	Additive	Deductive
01 - Final			\$ 193,449.09
Totals		\$ -	\$ 193,449.09

Original Contract Sum	\$ 2,534,200.00
Net Change By Change Orders (Column 3 minus Column 4)	(\$193,449.09)
Contract Sum to Date	\$ 2,340,750.91

Value of Work In Place	\$ 2,340,750.91
Value of Stored Materials	
Total Earned	\$ 2,340,750.91
Retainage at 10%	\$ -
Total Earned Less Retainage	\$ 2,340,750.91
Less Previous Payments	\$ 2,214,040.91
Current Payment Due	\$ 126,710.00

The undersigned Contractor certifies:

- 1) All amounts and items shown on this application are correct.
- 2) Any work performed or materials supplied have been done in accordance with the contract documents.
- 3) That the contractor has clear title to any materials or equipment for which the contractor is requesting payment as stored materials.
- 4) All amounts paid by PPWMD to the Contractor in previous progress payments have been applied by the Contractor and the Subcontractors to promptly pay, in proportionate amounts, all subcontractors, suppliers, and others who have contributed with or materials listed in the Schedule of Values of the previous Payment Applications.
- 5) The Contractor will apply any sums paid by PPWMD from this Application for Payment to subcontractors, material, supplies and others who have contributed work or materials included in the line items referenced in the attached Schedule of Values (less retainage is applicable) except as indicated on Attachment 2, which is incorporated herein, consisting of 0 pages.

Contractor:	Keystone Excavators, Inc	
By:	Robert C. Fornwalt	
Title	President	Date:

R. C. Fornwalt, PRES.
Signed

ATTEST: State of Florida, County of Pinellas
Subscribed and Sworn to before me this 7th day of
September, 2017 2018

Notary Public: *Nancy Herg James*
My Commission Expires:

(Section III)

Based on on-site observations and the data comprising this Application for Payment, the undersigned certifies that the Work has progressed to the point indicated herein and to the best of my knowledge, information and belief is in accordance with the Contract Documents and that the CONTRACTOR is entitled to payment of the amount certified herein.



Resident Project Representative:	
Project Manager:	
PPWMD :	

Date
Date
Date



McKim & Creed
Bi-Monthly Status Report
for
Pinellas Park Water Management District
August 29, 2018

This Status Report represents the tasks completed and status of ongoing projects and activities for the Pinellas Park Water Management District through August 29, 2018. The work includes:

Channel 1AW Upgrade – 58th Street North to Channel 1 (#10-34)

- The contractor has completed concrete panel installation, including the installation of the grade beam along the north bank.
- The contractor is currently grading and sodding top of the north and south banks.
- The contractor has replaced damaged sidewalk per the limits agreed upon with the City of Pinellas Park.



Looking west from 58th Street North



Looking east – transition to exiting channel

Channel 1C Upgrade from 98th Avenue to Confluence of Channel 1 (#10-08)

- Pending completion of undergrounding of power by Duke.



Status Report
for
Pinellas Park Water Management District
July 3, 2018 - September 5, 2018

This status report contains a summary of the efforts that Applied Sciences accomplished for the Pinellas Park Water Management District on their projects during the period of July 3, 2018 through September 5, 2018.

Channel 1 – West of 66th Street North

1. Coordinated with subconsultants (DESI, LBYD) and District
2. Held conference call on August 1 with LBYD and District to discuss sheet pile alternatives
3. Investigated and provided recommendation on tie-backs on August 6
4. Met with District on August 16 to discuss project
5. Obtained Atlas maps from the City of Pinellas Park on August 17
6. Discussed sheet pile construction cost with District for FY2019 budget on August 28



Channel 1 – Looking west along the south bank of Channel 1 (west of 66th Street North)



Looking east along the south bank of Channel 1 (west of 66th Street North) behind the condominium fence

Status Report
Pinellas Park Water Management District
July 3, 2018 - September 5, 2018

Channel 1B5 – East of 59th Street North

1. Submitted 90% design plans, project manual, and cost estimate to the District on August 28, 2018



Status Report
Pinellas Park Water Management District
July 3, 2018 - September 5, 2018

Channel 1A2 – 49th Street to 52nd Street

1. Reviewed final topographic and boundary survey from Southeastern Surveying
2. Updated existing conditions ICPR3 model with topographic survey
3. Developed conceptual model for box culvert improvement and compared results
4. Provided conceptual cost estimate on August 27
5. Contacted SWFWMD on September 4 to discuss potential for cooperative funding





PINELLAS PARK WATER MANAGEMENT DISTRICT

BI-MONTHLY SUMMARY OF CDM SMITH ACTIVITIES FY2018 REPORT 6

August 30, 2018

CDM Smith PN: 6202-223038

PROJECT RELATED UPDATES

CHANNEL 1C RENEWAL

- CDM Smith continues to coordinate with the District to assist with permanent easements needed from the Lake Forest Condo Association and Mr. & Mrs. Rose
- CDM Smith coordinated with Duke Energy to obtain documentation for required easements, created graphics to be used in discussions with the property owners and continues to assist the District with obtaining these easements

CHANNEL 1AW – REPAIR WEST OF 58TH ST

- CDM Smith continues to coordinate with the District and McKim & Creed throughout the construction phase including periodic site visits
- Attended site visit to review panel transitions and options for erosion control on August 15, 2018

CHANNEL 1B5 CONCRETE PANEL REPLACEMENT

- Prepared letters and sketches to send to property owners where temporary and permanent easements are required for the proposed work at Channel 1B5

NEW DEVELOPMENT REVIEWS - HYDROLOGY MODEL UPDATES

- No new activity during this status report update

SUPPORT SERVICES

CONSULTING SUPPORT AND MEETINGS

- Prepared the monthly Maintenance Reports

- Continued assisting with application for FEMA reimbursement for costs related to Hurricane Irma
- Assisted with meeting summary for July 19, 2018 Board meeting
- Coordinated and attended site visit on August 29, 2018 with Alchemy to review potential project site at Channel 4

GASB REPORT

- No new activity during this status report update

CAPITAL IMPROVEMENTS PROGRAM

- No new activity during this status report update

DISTRICT MODERNIZATION

- Continued refining the EXCEL based database which will be used by the District for maintenance data entry and historical data tracking and assisted with implementation of the new process
- Continued progress to update the District ICPR Models.
 - Confirming and clarifying location and correctness of model parameters
 - Incorporating extraneous data into model
- Updated District maps to be posted on the website and in the PPWMD office

DISTRICT ENGINEER

- Prepared monthly project invoices and status update report
- Attended July 19, 2018 Board Meeting
- Met with the District on August 20, 2018 to coordinate for Fiscal Year 2019 work plan

FINANCIAL STATEMENT

August 2018



PINELLAS PARK WATER MANAGEMENT DISTRICT

Pinellas Park Water Management District
Balance Sheet (Drill Down)
As of 08/31/2018

Assets

Current Assets

GENERAL ACCOUNT	\$5.64	
PAYROLL-SUNTRUST	3,850,080.00	
WELLS FARGO BANK-SAVINGS	22,248.00	
SUNTRUST-OPERATING	6,257,614.11	
STATE POOL ACCT	535,548.59	
STATE POOL ACCT	1,511,160.07	
EMPLOYEE ADVANCES	(1,908.99)	
AUDIT-COMMISSION	150.00	
AUDIT-PREPAID COMMISSION	7,912.00	
AUDIT-ACCRUED RETIREMENT PAYBL	(4,447.99)	
Total Current Assets		12,178,361.43

Total Assets

\$12,178,361.43

Liabilities and Equity

Current Liabilities

PROPERTY TAX REFUND PAYABLE	\$(1,040.93)	
RETAINAGE PAYABLE	0.37	
AUDIT-PAYROLL	5,679.30	
FIT PAYABLE	(2,858.74)	
REIMB FICA DUE DIST-CAR ALLOW	25.52	
FICA PAYABLE	5,223.99	
FICA DUE-FRIDGE BENEFITS	97.76	
ACCOUNTS PAYABLE	(4,412.00)	
COURT ORDER-S-EMPLOYEES	(1,955.10)	
UNION EXPENSE PAYABLE	445.38	
Total Current Liabilities		1,205.55

Total Liabilities

\$1,205.55

Equity

FUND BALANCE	\$13,621,900.15	
Current Year Profit/Loss	(1,444,744.27)	
Total Equity		12,177,155.88

\$12,178,361.43

Total Liabilities and Equity

9/12/18
9:18:08 AM

Pinellas Park Water Management District
Income Statement
(Current Period & Year To Date)
For the period(s) of 8/1/2018 through 8/31/2018

	Current Period		Year to Date	
Revenues				
AD VALOREM TAX RECEIPTS	\$1,789.11	30.7 %	\$4,243,069.74	99.1 %
INTEREST - INVESTMENTS	4,031.07	69.3	36,728.68	0.9
Total Revenues	\$5,820.18	100.0 %	\$4,279,798.42	100.0 %
Personnel Services				
SALARIES & WAGES	\$22,093.19	379.6 %	\$285,999.95	6.7 %
CONTRACT LABOR	63.00	1.1	1,379.79	0.0
CONTRACT LABOR DISTRICT ENGINEER	754.68	13.0	18,677.73	0.4
MATCHING COSTS-FICA	1,690.14	29.0	21,879.21	0.5
RETIREMENT CONTRIBUTIONS	3,969.93	68.2	23,916.59	0.6
RETIRE-PEORP ADMIN FEE	1,182.76	20.3	1,783.25	0.0
GROUP HEALTH INSURANCE PREMS	12,105.39	208.0	115,640.04	2.7
GROUP LIFE INSURANCE PREMS	1,385.01	23.8	4,433.03	0.1
DISABILITY PROGRAM	252.03	4.3	2,691.91	0.1
DENTAL PREMIUM	530.00	9.1	6,098.98	0.1
GAP INSURANCE PREMIUM	167.44	2.9	1,869.54	0.0
UNEMPLOYMENT COMPENSATION	825.00	14.2	(1,650.00)	0.0
Total Personnel Services	\$45,018.57	773.5 %	\$482,720.02	11.3 %
Operating Expenses				
GEN CONSULT-MEETINGS/CDM-#37	\$5,116.39	87.9 %	\$64,420.42	1.5 %
GASB-INFRASTRUCTURE FACTOR-CDM	0.00	0.0	1,058.73	0.0
STREAM GAUGES-HYDROGAGE	0.00	0.0	851.10	0.0
PROF SERVS-LEGAL	6,000.00	103.1	30,004.90	0.7
PROF SERVS -UNION COUNSEL	0.00	0.0	4,768.50	0.1
ACCOUNTING EXPENSE	800.00	13.7	5,473.50	0.1
CYMA SUPPORT	0.00	0.0	868.75	0.0
AUDIT EXPENSE - CONTRACT	0.00	0.0	16,000.00	0.4
CONTRACT SERVICES-FIELD	0.00	0.0	187.50	0.0
CONTRACT SERVICES-OFFICE	431.77	7.4	8,178.73	0.2
BUILDING MAINTENANCE REPAIRS	0.00	0.0	2,820.00	0.1
LAWN/MAINT SERVICE	0.00	0.0	600.00	0.0
GEN COMPUTER SUPPORT-OVERALL	690.69	11.9	10,110.90	0.2
MISCELLANEOUS EXPENSE	0.00	0.0	(200.16)	0.0
BANK CHARGES/FEES	0.00	0.0	15.00	0.0
TELEPHONE/CABLE	0.00	0.0	1,451.14	0.0
CELL PHONE	197.96	3.4	2,179.40	0.1
INTERNET CHGS	339.55	5.8	2,549.99	0.1
FAX EXPENSE-COMMUNICATIONS	52.73	0.9	641.98	0.0
WEB PAGE	0.00	0.0	277.66	0.0
TRANSPORTATION (STAMPS)	(17.70)	(0.3)	294.48	0.0
PROGRESSIVE ENERGY-UTILITIES	562.06	9.7	5,608.09	0.1
WATER/SEWER/GARBAGE-CITY PP	109.70	1.9	1,097.64	0.0
RENTALS & LEASES	0.00	0.0	120.00	0.0
INSURANCE & BONDS	0.00	0.0	37,694.05	0.9
AUTOMOTIVE REPAIR-STAFF VECH	42.80	0.7	501.11	0.0
F750 SUPERCAB TRUCK	0.00	0.0	1,043.29	0.0
F250 HD PICKUP (2001)	0.00	0.0	586.13	0.0
F150 PICKUP-REPAIRS	147.27	2.5	2,641.50	0.1
F550 CREW CAB DUMP TRUCK	0.00	0.0	2,339.49	0.1
JOHN DEERE/ALAMO SLOPEMOWER-2007	0.00	0.0	1,110.71	0.0
REPAIR-MAINT EQUIPMENT	0.00	0.0	165.16	0.0
SLOPE MOWER REPAIRS-ALAMO	1,015.97	17.5	3,620.31	0.1
REPAIR CAT (906)	0.00	0.0	2,185.95	0.1

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9/12/18
9:18:08 AM

Pinellas Park Water Management District
Income Statement
(Current Period & Year To Date)
For the period(s) of 8/1/2018 through 8/31/2018

	Current Period		Year to Date	
GRAPPLE TRUCK REPAIRS	0.00	0.0	9,790.92	0.2
DITCH MAINTENANCE - TIRES	875.28	15.0	7,873.22	0.2
WHITE TRAILER REPAIRS	163.95	2.8	444.28	0.0
CONTRACT SERVS-CH 1-OTHER	4,560.60	78.4	57,585.60	1.3
SPYDER SUB WORK-CH 2-PPWMD	16,537.50	284.1	93,637.90	2.2
SPYDER SUB WORK-CH 3-PPWMD	0.00	0.0	12,562.50	0.3
SPYDER SUB WORK-CH#4-PPWMD	5,230.00	89.9	42,958.25	1.0
SUB WORK-CH5-PPWMD	0.00	0.0	12,300.50	0.3
REPAIR-OFFICE EQUIPMENT	0.00	0.0	127.90	0.0
PRINTING & BINDING	0.00	0.0	148.24	0.0
TOTAL-PROMOTIONAL EXPENSE	0.00	0.0	(300.00)	0.0
PROMOTIONAL-MISC	0.00	0.0	1,868.98	0.0
LEGAL ADS	0.00	0.0	40.25	0.0
TRIM ADS	0.00	0.0	197.50	0.0
OFFICE SUPPLIES	50.00	0.9	364.45	0.0
OFFICE SUPPLIES	0.00	0.0	2,856.54	0.1
COMPUTER SUPPLIES (EXPENDABLE)	0.00	0.0	3,621.75	0.1
SOFTWARE VENDOR - CYMA	0.00	0.0	2,000.00	0.0
PETROLEUM EXPENSE	1,240.72	21.3	10,186.14	0.2
UNIFORM/GEAR APPAREL EXPENSE	233.12	4.0	5,976.81	0.1
HUMAN RESOURCES	0.00	0.0	930.00	0.0
EMPLOYEE AWARDS PROGRAM	0.00	0.0	804.64	0.0
MAINTENANCE SUPPLIES-GENERAL	114.35	2.0	15,751.80	0.4
CHEMICALS FOR SPRAYING	0.00	0.0	6,175.85	0.1
MEMBERSHIP & DUES	530.00	9.1	12,609.64	0.3
EDUCAT/REGISTRATIONS/SEMINARS	0.00	0.0	1,799.46	0.0
SUBSCRIPTIONS/BOOKS	0.00	0.0	130.00	0.0
2015 Xmark Mower 48" - Repairs	0.00	0.0	443.70	0.0
2015 Xmark Mower - 52" - Repairs	83.85	1.4	412.65	0.0
IMAGING EQUIPMENT	0.00	0.0	2,800.00	0.1
Total Operating Expenses	\$45,108.56	775.0 %	\$517,365.42	12.1 %
Capital Outlay				
Modernization Program	\$1,006.49	17.3 %	\$18,480.07	0.4 %
OFFICE BLDG-35TH ST NO.	0.00	0.0	2,450.00	0.1
MAINT BLDGS-35TH ST N.	0.00	0.0	357.95	0.0
MAINT EQUIPMENT	0.00	0.0	1,026.92	0.0
PROPERTY IMPROVEMENTS-DIST	0.00	0.0	75.00	0.0
CH1AW REPAIR @ SKYVIEW POOL 14-06 DESGN	0.00	0.0	304,505.64	7.1
CH 1C RNWL-98TH AV TO CH1 (10-08)ENG/GEO	251.56	4.3	105,787.87	2.5
Ch 1AW-Renewal from 58th St to Ch 1(14-0	423,865.15	7282.7	2,062,392.63	48.2
Engineering Ch.1 - FY 17-18	3,100.00	53.3	402,447.62	9.4
HYDROLOGY-CH2-CDM -#136	0.00	0.0	165.29	0.0
CH4-CSX LEASE	0.00	0.0	147.83	0.0
CH 4 PNEL RPL 65/58AV&71ST/72LN(10-19)	0.00	0.0	3,290.94	0.1
Ch. 4 Cable Mat Repl't - West of 66 Stree	0.00	0.0	826,376.80	19.3
CH 1AW REP @ SKYVIEW POOL (14-06)	0.00	0.0	659,279.25	15.4
CH 1AW Repair & Bridge Const at Skyview	0.00	0.0	214,042.61	5.0
PROPERTY APPRAISER	0.00	0.0	18,780.28	0.4
TAX COLLECTOR-COMMISSIONS	35.79	0.6	104,256.57	2.4
Total Capital Outlay	\$428,258.99	7358.2 %	\$4,723,863.27	110.4 %
Total Expenses	\$518,386.12	8906.7 %	\$5,723,948.71	133.7 %
Income (Loss) from Operations	\$(512,565.94)	(8806.7)%	\$(1,444,150.29)	(33.7)%

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Pinellas Park Water Management District
Income Statement
(Current Period & Year To Date)
For the period(s) of 8/1/2018 through 8/31/2018

	Current Period		Year to Date	
<u>Other Income (Expense)</u>				
TAX COLLECTOR-POSTAGE DUE	\$0.00	0.0 %	(\$418.98)	0.0 %
DCA-STATE OF FLORIDA	0.00	0.0	(175.00)	0.0
Total Other Income (Expense)	\$0.00	0.0 %	\$(593.98)	0.0 %
Income (Loss) Before Income Taxes	\$(512,565.94)	(8806.7)%	\$(1,444,744.27)	(33.8)%
Net Income (Loss)	\$(512,565.94)	(8806.7)%	\$(1,444,744.27)	(33.8)%

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SEPTEMBER 2018

	Type of Investment	Max Percent	Jul-18	Percent	Aug-18	Percent	Difference
POOL - ACCT. #251614			\$ 534,553.22	4.21%	\$ 535,548.59	4.39%	\$ 995.37
POOL - ACCT. #251615			\$ 1,508,351.45	11.87%	\$ 1,511,160.07	12.39%	\$ 2,808.62
SUNTRUST - PUB. FUNDS NOW ACCT.			\$ 6,790,327.50	53.42%	\$ 6,280,134.40	51.48%	\$ (510,193.10)
SUNTRUST - PUB. FUNDS PAYROLL ACCT.			\$ 3,850,080.00	30.29%	\$ 3,850,080.00	31.56%	-
WELLS FARGO ACCT.			\$ 27,400.06	0.22%	\$ 22,248.00	0.18%	\$ (5,152.06)
			\$ -	0.00%	\$ -	0.00%	\$ -
TOTAL		100.00	\$ 12,710,712.23	100.00%	\$ 12,199,171.06	100.00%	\$ (511,541.17)

Approved _____ Date _____

Randy Roberts

From: Ressler, Jason E. <resslerje@cdmsmith.com>
Sent: Tuesday, August 28, 2018 3:24 PM
To: Randy Roberts
Cc: Karen Lowe
Subject: FEMA from Irma

Randy,

Congratulation. FEMA has approved the PPWMD application from Hurricane Irma, I signed the final package today as the District's authorized representative. It now goes to the State of Florida for final approval.

Let me know if you have any questions.

Jason E. Ressler, P.E.
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